



Internship Tracks

Department	Location	Description
Video (Editing)	Virginia Beach Richmond Washington DC	Video editing interns at Studio Center will work side-by-side with an award-winning video production team to accomplish the following: Log footage, work through various After Effects exercises, key out backgrounds and other components of client projects as needed. Interns with a focus in motion graphics will assist editors, as needed, and assist in editing Behind the Scenes videos.
Video (Behind Camera)	Virginia Beach Richmond Washington DC	Video interns who have a focus working behind the camera will perform one or all of the tasks below on shoots based on their skill set: Production Assistant, help out on set, slate shots, manage craft services, Art Department assistant, runner, get releases from talent. Other responsibilities will include: <ul style="list-style-type: none">● Grip Assistant – load in gear, help set up and pack up gear● Camera assistant – Assist Camera operator● Pre Pro – Shop for props, organize props for shoots● Grip Truck PA – Guard truck and equipment when in the field
Operations	Virginia Beach	Interested in understanding of what it takes to thrive in a fast paced administrative environment and manage the black and white business needs of a creative powerhouse? Then the operations internship at Studio Center will be a great fit! We're looking for interns who will be able to assist with process enforcement, metric tracking, sales support, and day-to-day operations of the team at Studio Center.
Social Media	Virginia Beach	As an intern in our Media Department you must possess strong knowledge of the digital media landscape, including various social media sites. Interns will be responsible for contributing to design projects, monitoring and posting on various social networks, engaging in online forums, participating in online outreach and promotion, page optimization and conducting keyword analysis. Those looking to gain valuable online media experience, with an established organization, are encouraged to apply.



Audio	Virginia Beach Richmond Washington DC New York	Interns can expect instruction on the following topics: signal flow and routing, DAW (digital audio workstation), mic choice and placement, production workflow, session setup, session management, file management, and talent direction. Interns can expect hands on experience with recording, editing, mixing, and sound design.
Talent Management	Virginia Beach	Interns in the Talent Department will be working up close and personal with Studio Center's talent roster for voice-over and on-camera projects. From finding new talent (lead development) to record management and scheduling of auditions, you'll see all of the ins and outs of Talent Management. Be prepared to manage availability schedules, navigate casting networks, and even record/direct/edit on-camera auditions. You'll even get a behind the scenes view of video and audio sessions once the talent is booked.
Accounting	Virginia Beach	<p>We are looking for accounting candidates who can help us with:</p> <ul style="list-style-type: none">• Data entry in spreadsheets• Processing invoices• Data entry for exclusivity reports• General office duties• Reporting• Initial collection efforts• Processing renewals for TV and radio spots• Various other accounting duties as they relate to a recording studio <p>Studio Center provides a great working environment and many learning opportunities for an accounting intern. Above are just some of the tasks you will be presented with during your accounting internship.</p>
Digital/Web Designer	Virginia Beach Richmond	As a design intern you should have a good working knowledge of basic design and the Adobe Creative Cloud Suite of applications. You will be involved with image research, all types of layout design, website content download and/or transfer and competitor research for client projects. You will have the opportunity to be a part of the design process for any given client project as well as the production of final art for said projects.



**Digital/Web
Developer**

Virginia Beach
Richmond

Development interns should have working knowledge of front-end and back-end technologies and terminologies that go along with them. An intern can focus on primarily front-end or back-end work, but must know how each work with one another. Knowledge of conversion and optimization of front-end media materials for web delivery is a must. Front-end focused developers must know how to get around Adobe Photoshop and Illustrator, HTML5, JavaScript, and CSS. Back-end developers need to know how to make use of MySQL/MariaDB, PHP5/6, Apache/NGINX, basics of working with CMS back-ends, and preferably basic networking including configuring name servers, DNS, and basic firewall management.

Marketing/Sales

Virginia Beach
Richmond

We are looking to educate and have interested students contribute to the Sales/Marketing/Advertising efforts for the largest voice-over, new media, film and video production company in the nation...and hey we're fun! Marketing and Sales interns will be assisting our existing sales team in the Studio Center Richmond location. They will find leads on the internet, help marketing with e-blasts, manage data of incoming leads, and assemble sales reporting. They will also assist in preparing quotes and following up on potential new business. Interns in this department will get a taste of the day-to-day pace of a sales driven environment.

**Studio Center
Entertainment**

New York

The SCE intern will join the television team to collaborate, ideate and participate in unscripted development. Day-to-day duties may include researching, transcribing, proofreading & editing. The ideal candidate will share a passion in emerging trends in the entertainment landscape and have well-rounded knowledge of pop culture.

Digital Marketing

Virginia Beach

The Digital Marketing intern will closely work with the Director of Paid Search. Together, you will learn the ins-and-outs of digital marketing, creating strategies, implementing strategies, structuring campaigns, managing campaigns, and reporting.